



**REPUBLIC OF KENYA**  
DEPARTMENT OF IMMIGRATION

**APPLICATION FORM FOR A CERTIFICATE OF GOOD CONDUCT**  
(To Be Completed In Block Letters)

**Please read the instructions carefully before completing the form**

**Section 1: *Details***

Full Names(Dr,Mr,Mrs,Miss)

Maiden Names

Nationality

Country & Place of Birth

Date of Birth

Education

Marital Status

Single

Married

Divorced

Widowed

Passport Numbers

Dates of Stay in Kenya

Start Date

End Date

Full Address When in Kenya

Address 1

Address 2

City

State

Post  
Code

Country

Present Address & Telephone Number

Address 1

Address 2

City  State  Post Code

Country

Telephone Number

Present Employment

Father's Full Name

Father's Full Address

Address 1

Address 2

City  State  Post Code

Country

Father's Occupation

Certificate Required For

Signature

Date  DD MM YY

Office Use Only

M.R. Number

Date  DD MM YY

Please submit the form along with the following documents

#### NON KENYAN CITIZENS

- \* A completed set of rolled fingerprints which should be taken by a local police official bearing an official stamp or taken before an Attorney and certified, NOT photocopy or prints used in previous years.
  - \* If the applicant is under 18 years, a certified copy of the birth certificate.
  - \* An application letter.
  - \* Attach a bank cheque for US\$25 made payable to the Director of Criminal Investigation Department (the Bank cheque or International Money Order can be made via any US bank).
  - \* Certified copy of applicant's passport information page.
  - \* Non Kenyan citizens should provide an aliens certificate (both sides) or any supporting document from an educational institution or employer to show that they stayed for more than 3 to six months in Kenya.
  - \* A Prepaid self addressed registered or express post envelope (residents outside Australia should include AU\$15 for International Registered Envelope) for the return of your documents.
- Note: Processing takes 3 months.

#### KENYAN CITIZENS

- \* A completed set of rolled fingerprints which should be taken by a local police official bearing an official stamp or taken before an Attorney and certified, NOT photocopy or prints used in previous years.
  - \* A certified photocopy of Kenyan 2nd generation identity card if the applicant is over 18 years of age.
  - \* Bank Cheque or money order, for the value of US\$25 made payable to the Director of the Criminal Investigation Department (the Bank cheque or International Money Order can be made via any US bank).
  - \* If the applicant wishes to send prints direct to the Director of CID, they must also include return postage for the return of documents.
  - \* A letter of application.
  - \* Certified copy of the applicant's passport information page.
  - \* A Prepaid self addressed registered or express post envelope (residents outside Australia should include AU\$15 for International Registered Envelope) for the return of your documents.
- Note: Processing takes 3 months.

*\*\*Last updated on 17th Feb 2010*